



# ENTERPRISE INFRASTRUCTURE SOLUTIONS FACT SHEET

The Corporate Level Contract Vehicle for Obtaining Telecommunication Services at the Department of Health and Human Services.

## Summary:

The Enterprise Infrastructure Solutions (EIS) is a 13-year corporate level contract vehicle for obtaining telecommunication services at the Department of Health and Human Services (DHHS) that maximizes the telecommunication infrastructure to enhance and protect the health and well-being of all Americans. EIS implements the President's Management Agenda (PMA) Category Management Goal to leverage common contracts and best practices to drive savings and efficiencies. In March 2019, Assistant Secretary for Administration Scott Rowell made the decision to consolidate 11 HHS contracts into one in response to the General Services Administration's initiative to replace Regional Local Services Agreements, Network Universal and Enterprise contracts with government telecommunications and infrastructure solutions, known as EIS. This decision established the EIS Project Management Office to manage the enterprise contract; oversees finance, budgeting, governance and technical services; and identifies, establishes, maintains and ensures standards for telecommunication across the enterprise.

## EIS Service Information:

The Enterprise Infrastructure Project Management Office (EIS PMO) standardizes technology, eliminates redundancies, and encourages greater collaboration and unified communications across the DHHS enterprise to enhance the health and well-being of all Americans through three overarching goals: **1** - Create and improve the HHS telecommunications technology framework across the enterprise.; **2** - Strengthen the efficient use of resources to achieve major enterprise cost savings; and **3** - Improve productivity and efficiency of the workforce.

**PMO Role:** The EIS PMO will provide price reasonableness determination for all contract modifications; regional first mile/last mile support activities, formerly provided

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by GSA, such as project, contract, operations and account management; requirements gathering; acquisition and funding planning; awards process (SOW, evaluation, negotiate, award, COR assignment); business operations; fair and reasonable determination; billing operations and payment approval and issuance.

**OPDiv Role:** Each OPDiv will assign a transition manager(s) and COR(s) to work with the EIS PMO. In coordination, these positions will identify lines of service to be transition; order placement; coordination with LSA contractors and provide access to buildings; and validate services rendered.

## FAQs

### 1. **Is each OPDiv required to transition to the new Enterprise Infrastructure Solutions contract vehicle and if so, when?**

All Federal telecommunications are required to transition to the GSA Enterprise Infrastructure Solution by FY 2023. All HHS OpDivs are required to transition to the HHS enterprise contract vehicle solution by FY 2023.

### 2. **How can I obtain telecommunication services?**

Each OPDiv Office of the Chief Information Officer (OCIO) can provide guidelines for receiving telecommunication services.

### 3. **Where can I obtain my OPDiv's inventory of services that have or need to be transitioned?**

Each OPDiv has a designated Transition Manager from their agency's OCIO who provide details on inventory items identified for transitioning of service and the cost associated. (See Attached Transition Manager Listing)

### 4. **How often can I obtain telecommunication services?**

Annually, the EIS PMO works with transition managers and budget representatives to strategically identify lines of service for transition to the EIS contract and place an enterprise level task order for services based accordingly.

**5. Will OPDivs pay for EIS PMO support service prorated based upon the amount of EIS activity?**

OPDiv cost for EIS PMO Support Service will be implemented in FY21 based on their combined annual spend on the EIS and legacy contracts.

**6. What specific statutory authority should be provided in financial agreement with the EIS?**

The EIS PMO Budget Office has developed the framework for and will work with your OPDiv to enter into an Inter-Agency Agreement, 7600A and 7600B. According to OGC guidelines, "The statutory authority that allows for this transfer of funds is the working capital fund, known as the Service and Supply Fund, which was established by 42 U.S.C. § 231, a reference to Pub. L. 88-426, 5 U.S.C. 101; 42 U.S.C. § 201, et seq. (2007), as amended, and has been cited on the 7600B", lines 13, 14, and 15.

**7. Are both sections of the 7600B required to be populated for the execution of the initial IAA?**

Line 41 on Page 2 – "Wired Telecommunications carrier services" represents EIS spend charges for technical services.

Line 36 on Page 4 – "SUPPORT- MANAGEMENT: CONTRACT/PROCUREMENT/ ACQUISITION SUPPORT" represents the EIS PMO Support Service Cost which will begin in FY21 (using the FY21 7600B).

**8. What is the deadline for submitting technical requirements, IAA, 7600A and 7600B?**

Annually, the EIS PMO will establish and communicate deadlines for submitting technical requirements, IAAs, 7600As and 7600Bs.

**9. How will the EIS PMO bill each OPDiv?**

The PSC Revenue, Invoicing and Cost Estimation System (PRICES) is used to create customer invoices, manage billing, and generate the Intra-governmental Payment and Collection (IPAC) file used to enable automated payment and collection. OCIO will provide customers with invoices monthly via the PRICES Online Viewer to review and approve.

The Service and Supply Fund (SSF) Funds will be used to award the contract and ensure invoice payments to vendor are completed on time and do not violate the Prompt Payment Act. Each month after the invoice is paid to the vendor using the

funds from UFMS (SSF Funds - Pass-through), an invoice would be sent to the OPDiv using the PRICES system for your portion of the invoice. EIS PMO will track OPDiv's overall EIS spend against their obligations for each Period of Performance (PoP). Cost Recovery will be performed as shown in the Cost Recovery slide below.

**10. How often will OPDiv be billed? (ie: monthly, quarterly, bi-annually, or annually)?**

Billing will occur monthly.

**11. How will the Modification (MOD) process work for EIS services?**

The OPDiv will initiate the modification process through the EIS PMO. This will be coordinated with the PMO contracting and budget office (if additional funding needs to be added to the task order above the current 7600B amount). The Contracting Office will then process the modification with the vendor and communicate throughout the process with the OPDiv as their input is needed.

## **Join Others**

**Do not wait.** Benefit from negotiated enterprise level services by transitioning your organization's telecommunications services now.