Group and Facility – Importing via .csv file - *COVID-19 Weekly Vaccination Summary – Healthcare Personnel* - LTC Component - NHSN release 12.3.0 (September 2024)

Table 2: NHSN Healthcare Personnel COVID-19 Vaccination Data Import File Format
Note that this table includes variables required to submit data for the reporting period beginning 9/30/2024. Please pay close attention the column "requirement" to differentiate

Field	Requirement	Values	Format[†]	Description of Field
orgid	*Required (for group upload only)*	_	_	Must be a valid NHSN Facility ID (organization identifier)
summaryType	*Required*	VACCSUMWK	Character (12)	-
vacctype	**Required**	COVID19	_	Vaccination Type
survweekstart	**Required**	MM/DD/YYYY (**Monday** through Sunday reporting)	_	Week of data collection, start date (Date must be a Monday; must be no later than current date)
survweekend	**Required**	MM/DD/YYYY (Monday through **Sunday** reporting)	_	Week of data collection, end date (Date must be a Sunday; must be no later than current date)
numEmpHCP	*Required*	For survWeekEnd through 6/25/23: Must = (totEmpVacc + totEmpPartial + numEmpMed + numEmpDec + numEmpUnk)	Must be a whole number	Number of employee HCP that were eligible to have worked at this healthcare facility for at least 1 day during the week of data collection

		For survWeekEnd 7/2/23 through 12/31/23: Must = (totEmpVacc + numEmpMed + numEmpDec + numEmpUnk) For survWeekEnd > 12/31/23: Must = (totEmpUpToDate + numEmpMedUpToDate + numEmpDecUpToDate + numEmpUnkUpToDate) AND Sum of (numEmpHCP, numLIPHCP, numVolHCP, and numOCPHCP) must be <= 50,000		
numLIPHCP	*Required*	For survWeekEnd through 6/25/23: Must = (totLIPVacc + totLIPPartial + numLIPMed + numLIPDec + numLUPUnk) For survWeekEnd 7/2/23 through 12/31/23: Must = (totLIPVacc + numLIPMed + numLIPDec + numLUPUnk) For survWeekEnd > 12/31/23: Must = (totLIPUpToDate + numLIPMedUpToDate + numLIPDecUpToDate + numLIPUnkUpToDate) AND Sum of (numEmpHCP, numLIPHCP, numVolHCP, and numOCPHCP) must be <= 50,000	Must be a whole number	Number of licensed independent practitioner HCP that were eligible to have worked at this healthcare facility for at least 1 day during the week of data collection

numVolHCP	*Required*	For survWeekEnd through 6/25/23: Must = (totVolVacc + totVolPartial + numVolMed + numVolDec + numVolUnk) For survWeekEnd 7/2/23 through 12/31/23: Must = (totVolVacc + numVolMed + numVolDec + numVolUnk) For survWeekEnd > 12/31/23: Must = (totVolUpToDate + numVolMedUpToDate + numVolDecUpToDate + numVolUnkUpToDate) AND Sum of (numEmpHCP, numLIPHCP, numVolHCP, and numOCPHCP) must be <= 50,000	Must be a whole number	Number of adult student/trainee and volunteer HCP that were eligible to have worked at this healthcare facility for at least 1 day during the week of data collection
numOCPHCP	*Required*	For survWeekEnd through 6/25/23: Must = (totOCPVacc + totOCPPartial + numOCPMed + numOCPDec + numOCPUnk) For survWeekEnd 7/2/23 through 12/31/23: Must = (totOCPVacc +numOCPMed + numOCPDec + numOCPUnk) For survWeekEnd > 12/31/23: Must = (totOCPUpToDate + numOCPMedUpToDate + numOCPDecUpToDate + numOCPUnkUpToDate)	Must be a whole number	Number of other contract personnel that were eligible to have worked at this healthcare facility for at least 1 day during the week of data collection.

		AND Sum of (numEmpHCP, numLIPHCP, numVolHCP, and numOCPHCP) must be <= 50,000		
numEmpMedUpToDate	**Required** Variable required beginning with reporting week 01/01/2024-01/07/2024	Must be <= numEmpHCP	Must be a whole number	Cumulative number of employee HCP with a medical contraindication reason to not receive the latest COVID-19 vaccine needed to be considered up to date
numLIPMedUpToDate	**Required** Variable required beginning with reporting week 01/01/2024-01/07/2024	Must be <= numLIPHCP	Must be a whole number	Cumulative number of licensed independent practitioner HCP with a medical contraindication reason to not receive the latest COVID-19 vaccine needed to be considered up to date
numVolMedUpToDate	**Required** Variable required beginning with reporting week 01/01/2024-01/07/2024	Must be <= numVolHCP	Must be a whole number	Cumulative number of adult student/trainee & volunteer HCP with a medical contraindication reason to not receive the latest COVID-19 vaccine needed to be considered up to date
numOCPMedUpToDate	**Required** Variable required beginning with reporting week 01/01/2024-01/07/2024	Must be <= numOCPHCP	Must be a whole number	Cumulative number of other contract personnel with a medical contraindication reason to not receive the latest COVID-19 vaccine needed to be considered up to date

numEmpDecUpToDate	**Required** Variable required beginning with reporting week 01/01/2024-01/07/2024	Must be <= numEmpHCP	Must be a whole number	Cumulative number of employee HCP who were offered but declined the latest COVID-19 vaccine needed to be considered up to date
numLIPDecUpToDate	**Required** Variable required beginning with reporting week 01/01/2024-01/07/2024	Must be <= numLIPHCP	Must be a whole number	Cumulative number of licensed independent practitioner HCP who were offered but declined the latest COVID-19 vaccine needed to be considered up to date
numVolDecUpToDate	***Required*** *Variable required beginning with reporting week 01/01/2024-01/07/2024*	Must be <= numVolHCP	Must be a whole number	Cumulative number of adult student/trainee and volunteer HCP who were offered but declined the latest COVID-19 vaccine needed to be considered up to date
numOCPDecUpToDate	**Required** Variable required beginning with reporting week 01/01/2024-01/07/2024	Must be <= numOCPHCP	Must be a whole number	Cumulative number of other contract personnel who were offered but declined the latest COVID-19 vaccine needed to be considered up to date
numEmpUnkUpToDate	**Required** Variable required beginning with reporting week 01/01/2024-01/07/2024	Must be <= numEmpHCP	Must be a whole number	Cumulative number of employee HCP with an unknown COVID-19 vaccination status resulting in not being up to date

numLIPUnkUpToDate	**Required** Variable required beginning with reporting week 01/01/2024-01/07/2024	Must be <= numLIPHCP	Must be a whole number	Cumulative number of licensed independent practitioner HCP with an unknown COVID-19 vaccination status resulting in not being up to date
numVolUnkUpToDate	**Required** Variable required beginning with reporting week 01/01/2024-01/07/2024	Must be <= numVolHCP	Must be a whole number	Cumulative number of adult student/trainee & volunteer HCP with an unknown COVID-19 vaccination status resulting in not being up to date
numOCPUnkUpToDate	**Required** Variable required beginning with reporting week 01/01/2024-01/07/2024	Must be <= numOCPHCP	Must be a whole number	Cumulative number of other contract personnel with an unknown COVID-19 vaccination status resulting in not being up to date
totEmpUpToDate	**Required**	Must be <=numEmpHCP	Must be a whole number	Cumulative number of employee HCP with up to date vaccination status
totLIPUpToDate	**Required**	Must be <=numLIPHCP	Must be a whole number	Cumulative number of licensed independent practitioner HCP with up to date vaccination status
totVolUpToDate	**Required**	Must be <=numVolHCP	Must be a whole number	Cumulative number of adult student/trainee & volunteer HCP with up to date vaccination status
totOCPUptoDate	**Required**	Must be <=numOCPHCP	Must be a whole number	Cumulative number of other contract personnel with up to date vaccination status
numEmpMed	**Required** Variable	Must be <= numEmpHCP	Must be a whole number	Cumulative number of employee HCP with a medical contraindication reason to not receive a complete primary COVID-19 vaccine series

	required for reporting weeks prior to 01/01/2024			
numLIPMed	**Required** Variable required for reporting weeks prior to 01/01/2024	Must be <= numLIPHCP	Must be a whole number	Cumulative number of licensed independent practitioner HCP with a medical contraindication reason to not receive a complete primary COVID-19 vaccine series
numVolMed	**Required** Variable required for reporting weeks prior to 01/01/2024	Must be <= numVolHCP	Must be a whole number	Cumulative number of adult student/trainee & volunteer HCP with a medical contraindication reason to not receive a complete primary COVID-19 vaccine series
numOCPMed	**Required** Variable required for reporting weeks prior to 01/01/2024	Must be <= numOCPHCP	Must be a whole number	Cumulative number of other contract personnel with a medical contraindication reason to not receive a complete primary COVID-19 vaccine series
numEmpDec	**Required** Variable required for reporting weeks prior to 01/01/2024	Must be <= numEmpHCP	Must be a whole number	Cumulative number of employee HCP who were offered but declined a COVID-19 vaccine needed to complete a primary COVID-19 vaccine series
numLIPDec	**Required** Variable required for reporting weeks prior to 01/01/2024	Must be <= numLIPHCP	Must be a whole number	Cumulative number of licensed independent practitioner HCP who were offered but declined a COVID-19 vaccine needed to complete a primary COVID-19 vaccine series

numVolDec	**Required** Variable required for reporting weeks prior to 01/01/2024	Must be <= numVolHCP	Must be a whole number	Cumulative number of adult student/trainee and volunteer HCP who were offered but declined a COVID-19 vaccine needed to complete a primary COVID-19 vaccine series
numOCPDec	**Required** Variable required for reporting weeks prior to 01/01/2024	Must be <= numOCPHCP	Must be a whole number	Cumulative number of other contract personnel HCP who were offered but declined a COVID-19 vaccine needed to complete a primary COVID-19 vaccine series
numEmpUnk	**Required** Variable required for reporting weeks prior to 01/01/2024	Must be <= numEmpHCP	Must be a whole number	Cumulative number of employee HCP with an unknown COVID-19 vaccination status resulting in not completing a primary COVID-19 vaccine series
numLIPUnk	**Required** Variable required for reporting weeks prior to 01/01/2024	Must be <= numLIPHCP	Must be a whole number	Cumulative number of licensed independent practitioner HCP with an unknown COVID-19 vaccination status resulting in not completing a primary COVID-19 vaccine series
numVolUnk	**Required** Variable required for reporting weeks prior to 01/01/2024	Must be <= numVolHCP	Must be a whole number	Cumulative number of adult student/trainee & volunteer HCP with an unknown COVID-19 vaccination status resulting in not completing a primary COVID-19 vaccine series
numOCPUnk	**Required** Variable required for reporting weeks prior to 01/01/2024	Must be <= numOCPHCP	Must be a whole number	Cumulative number of other contract personnel with an unknown COVID-19 vaccination status resulting in not completing a primary COVID-19 vaccine series

totEmpVacc	**Required** Variable required for reporting weeks prior to 01/01/2024	Must be <= numEmpHCP	Must be a whole number	Cumulative number of employee HCP, from numEmpHCP, who have received complete primary COVID-19 vaccine series at this facility or elsewhere
totLIPVacc	**Required** Variable required for reporting weeks prior to 01/01/2024	Must be <= numLIPHCP	Must be a whole number	Cumulative number of licensed independent practitioner HCP, from numLIPHCP, who have received complete primary COVID-19 vaccine series at this facility or elsewhere
totVolVacc	**Required** Variable required for reporting weeks prior to 01/01/2024	Must be <= numVolHCP	Must be a whole number	Cumulative number of adult student/trainee & volunteer HCP, from numVolHCP, who have received complete primary COVID-19 vaccine series at this facility or elsewhere
totOCPVacc	**Required** Variable required for reporting weeks prior to 01/01/2024	Must be <= numOCPHCP	Must be a whole number	Cumulative number of other contract personnel, from numOCPHCP, who have received complete primary COVID-19 vaccine series at this facility or elsewhere