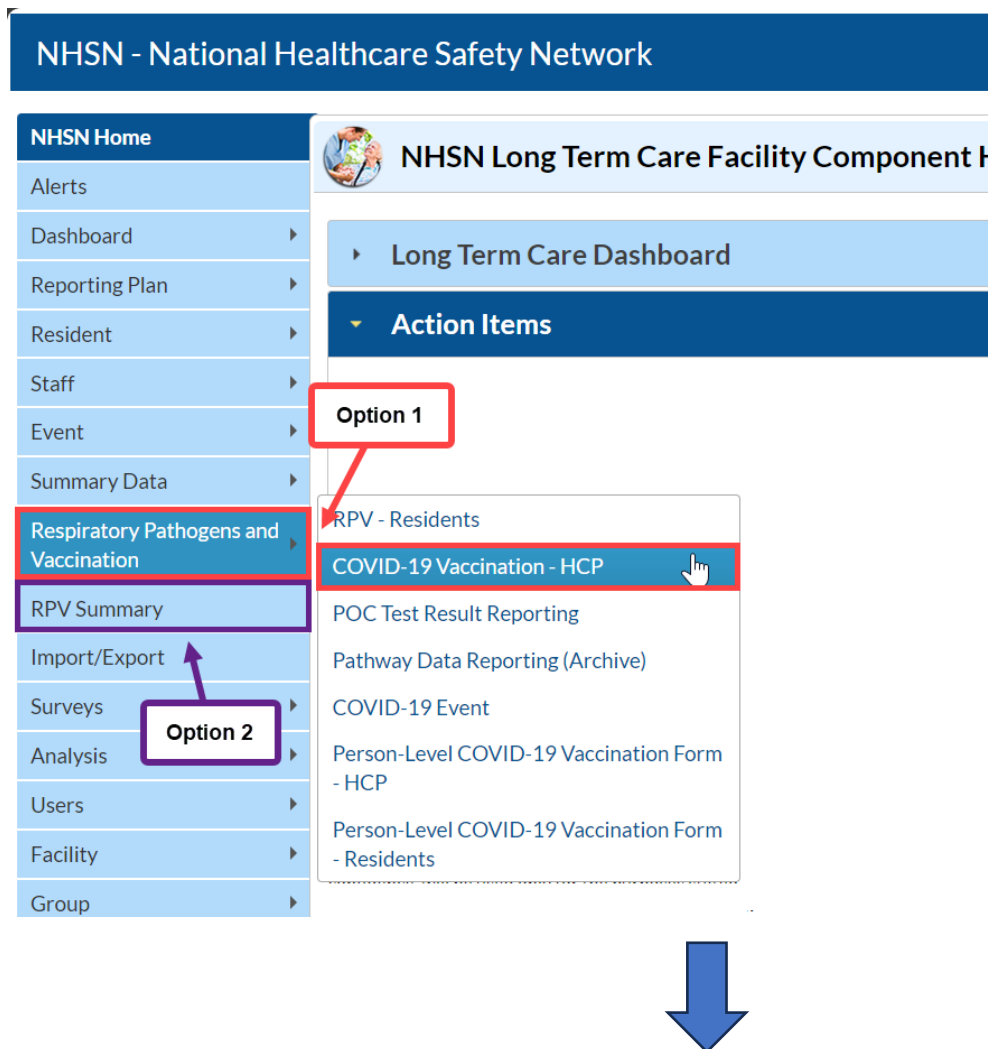


Respiratory Pathogens and Vaccination Module: COVID19 Vaccine - HCP Vaccine Guidance Document

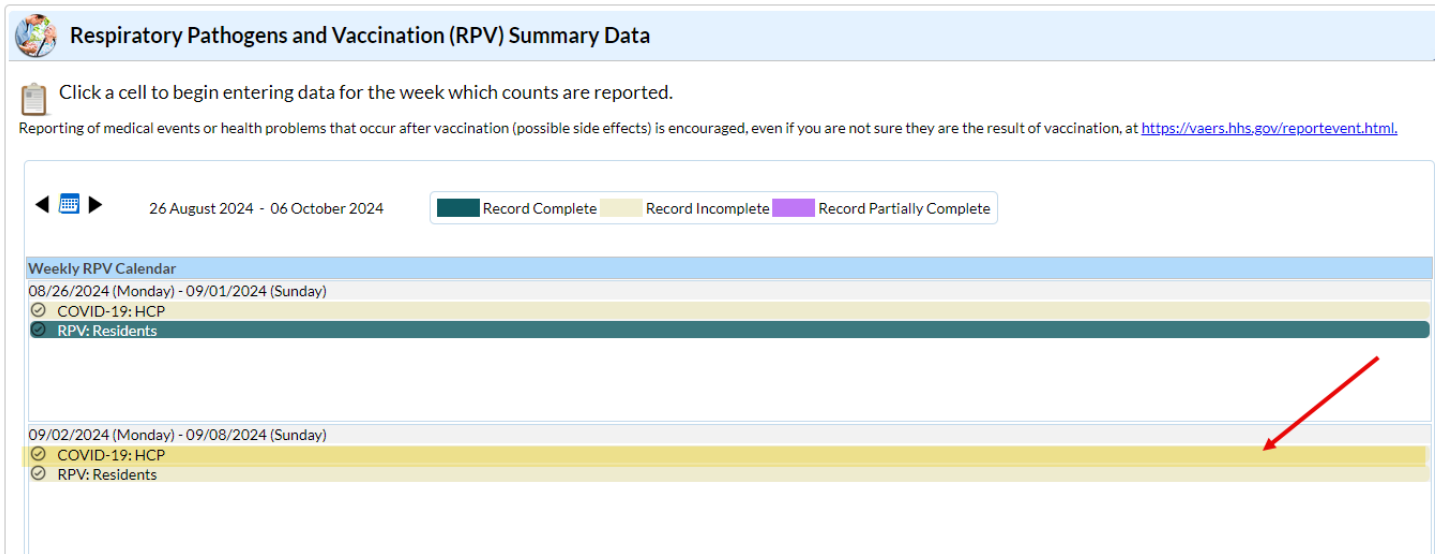
The Long-term Care Facility (LTCF) Respiratory Pathogens and Vaccination Module has been updated to align with the ever-changing progression of Respiratory Pathogens season more closely. This document provides instructions for reporting the weekly COVID-19 summary vaccination status of healthcare personnel (HCP). Within this guidance document, a combination of instructions and screen shots are used to illustrate the steps for navigating and reporting these data through manual data entry in the NHSN application. In addition to this guidance document, users are encouraged to use the [COVID-19 Vaccination Staff Table of Instructions](#).

Instructions

Select Module – After logging into the LTCF NHSN Component, select “Respiratory Pathogens and Vaccination” > “COVID-19 Vaccination – HCP” or “RPV Summary” from the navigation bar to get to the Respiratory Pathogens and Vaccination Summary Data calendar view for surveillance reporting.



Select Reporting Week – From the weekly view page, select the week for which data will be reported.




Select Tab – Select “COVID-19 Vaccine: HCP” where the data will be entered.




Step 1: Enter the number of HCP that were eligible to have worked at the facility for at least 1 day during the week of data collection.

Note: Facilities submit Weekly COVID-19 Vaccination Cumulative Summary data by completing the questions on this form. As of March 28th, 2022 facilities also have the option to use the Person-Level COVID-19 Vaccination Form and select the "view reporting summary and submit" to submit these data. Using the person-level forms is recommended to ensure that individuals who are up to date with COVID-19 vaccination are categorized appropriately according to their vaccination dates.

	Healthcare Personnel (HCP) Categories					
	Employee HCP			Non-Employee HCP		
	*All Core HCP ^a	*All HCP ^b	*Employees (staff on facility payroll) ^c	*Licensed independent practitioners: Physicians, advanced practice nurses, & physician assistants ^d	*Adult students/trainees & volunteers ^e	*Other Contract Personnel ^f
1. *Number of HCP that were eligible to have worked at this healthcare facility for at least 1 day during the week of data collection	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



Step 2: Cumulative Up to Date Vaccination Coverage – Enter the number of HCP in Question #1 who are up to date with the COVID vaccine(s).

- NOTE: Reference the [COVID-19 Up To Date Guidance](#) to determine which HCP would be considered up to date for this count.
- NOTE: An individual cannot be included in both Question #2 and #3

2. * Cumulative number of HCP in Question #1 who are <u>up to date</u> with COVID-19 vaccine(s).	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Please review the current definition of up to date: Key Terms and Up to Date Vaccination .						



Step 3: Cumulative Not Up to Date Vaccination Coverage – Enter the number of HCP in Question #1 who are not up to date with the COVID vaccine(s).

- NOTE: Reference the [COVID-19 Up To Date Guidance](#) to determine which HCP would be considered up to date for this count.
- NOTE: An individual cannot be included in both Question #2 and #3

3. * <u>Cumulative</u> number of HCP in Question #1 with other conditions:						
3.1 * Medical contraindication to COVID-19 vaccine	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.2 * Offered but declined COVID-19 vaccine	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.3 * Unknown/Other COVID-19 vaccination status	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



Step 4: Review data and Submit form – The screen shot below is an example of a completed data form.

COVID-19 Vaccine: HCP
RPV: Residents

Healthcare Personnel COVID-19 Cumulative Vaccination Summary for Long-Term Care Facilities

Date Created (UTC):

*Facility ID: 11106 *Vaccination type: COVID19 Facility CCN #: CURRENT2

*Week of Data Collection: 09/02/2024 - 09/08/2024 *Date Last Modified (UTC):

Cumulative Vaccination Coverage

Note: Facilities submit Weekly COVID-19 Vaccination Cumulative Summary data by completing the questions on this form. As of March 28th, 2022 facilities also have the option to use the Person-Level COVID-19 Vaccination Form and select the "view reporting summary and submit" to submit these data. Using the person-level forms is recommended to ensure that individuals who are up to date with COVID-19 vaccination are categorized appropriately according to their vaccination dates.

	Healthcare Personnel (HCP) Categories					
	*All Core HCP ^a	*All HCP ^b	*Employee HCP (staff on facility payroll) ^c	*Licensed independent practitioners: Physicians, advanced practice nurses, & physician assistants ^d	*Non-Employee HCP *Adult students/trainees & volunteers ^e	*Other Contract Personnel ^f
1. *Number of HCP that were eligible to have worked at this healthcare facility for at least 1 day during the week of data collection	30	35	20	5	5	5
2. *Cumulative number of HCP in Question #1 who are up to date with COVID-19 vaccine(s). <small>Please review the current definition of up to date: Key Terms and Up to Date Vaccination.</small>	15	15	15	0	0	0
3. *Cumulative number of HCP in Question #1 with other conditions:						
3.1 *Medical contraindication to COVID-19 vaccine	7	7	2	5	0	0
3.2 *Offered but declined COVID-19 vaccine	7	7	2	0	5	0
3.3 *Unknown/Other COVID-19 vaccination status	1	6	1	0	0	5

^a sum of Employees (staff on facility payroll), Licensed independent practitioners: Physicians, advanced practice nurses, & physician assistants, and Adult students/trainees & volunteers.
^b sum of Employees (staff on facility payroll), Licensed independent practitioners: Physicians, advanced practice nurses, & physician assistants, Adult students/trainees & volunteers, and Other contract personnel.
^c all persons receiving a direct paycheck from the healthcare facility (i.e., on the facility's payroll), regardless of clinical responsibility or patient contact.
^d physicians (MD, DO); advanced practice nurses; and physician assistants only who are affiliated with the healthcare facility, but are not directly employed by it (i.e., they do not receive a paycheck from the facility), regardless of clinical responsibility or patient contact. Post-residency fellows are also included in this category.
^e adult students/trainees and volunteers: medical, nursing, or other health professional students, interns, medical residents, or volunteers aged 18 or older that are affiliated with the healthcare facility, but are not directly employed by it (i.e., they do not receive a paycheck from the facility), regardless of clinical responsibility or patient contact.
^f persons providing care, treatment, or services at the facility through a contract who do not fall into any other denominator categories

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